

TAP Network Steering Committee - 2020-2021 Steering Committee

Meeting Decisions

13 November 2020

Present:

Mr. Peter van Sluijs, CSPPS
Ms. Florence Syevuo, SDG Kenya Forum
Mr. Hideki Wakabayashi, ADA
Ms. Linh Nyugen, ADA
Mr. John Romano, TAP Secretariat
Ms. Jean Scrimgeour, Accountability Lab
Ms. Judith Kaulem, Poverty Reduction Forum Trust

Absent:

Ms. Claudia Villalona, TAP Secretariat

27 November 2020

Next meeting:

Chairing Meeting:

Ms. Judith Kaulem, Poverty Reduction Forum Trust

DECISIONS TAKEN FROM CONFERENCE CALL IN GREEN; FOLLOW-UP ITEMS IN BLUE

Agenda Items:

1. Review and Approval of last Steering Committee Call Notes (5 minutes)
2. Review of 2021 Draft Work Plan (20 minutes)
3. Review of Consultants for SDG16 Toolkit Update (15 minutes)
4. Partnership Updates (15 minutes)
 - a. Debrief from TAP Membership Call and next steps
 - b. Contribution to the UNDESA SDG16 Conference Background Paper
5. Review of TAP Partner Applications (10 minutes)
6. AOB

1. Review and Approval of last Steering Committee Call Notes

Discussion:

You can find the last Steering Committee Call notes in the google doc here:

<https://drive.google.com/file/d/11O6e5ukyA4WClqSJzdABqRzR-g6IRx1Q/view?usp=sharing>

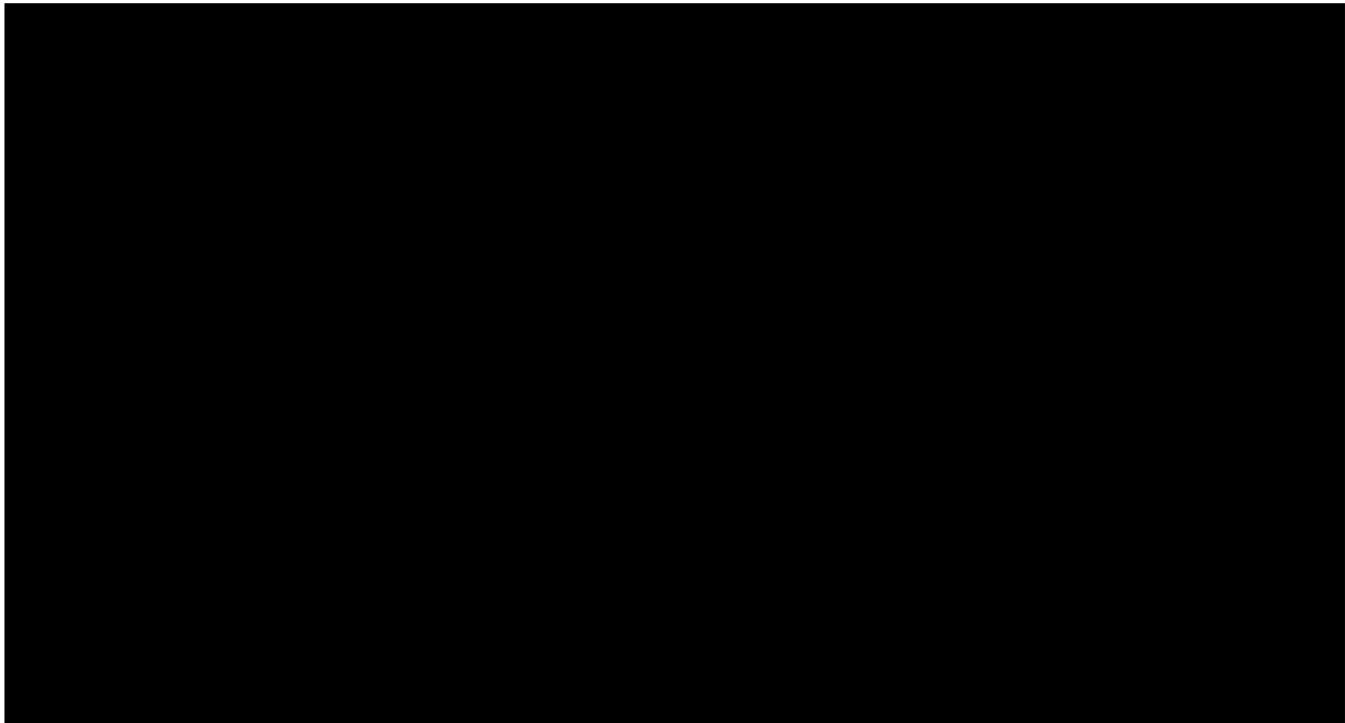
The process of the two pending partner applications will be updated and reflected in the notes

DECISIONS

- **The Steering Committee moved to approve the last Steering Committee call notes from the 30 of October 2020.**

2. Review of 2021 Draft Work Plan

Discussion:



The draft work plan document follows the same template as the 2020 work plan, with key objectives, outcomes, and outputs in no particular order. The Secretariat asks for the SC feedback and will develop an external document to share with the broader membership. CSPPS suggested that the fifth objective be placed higher in a prioritized list. ADA also suggested including tentative plans for HLPF 2021. The timeline to review the document is flexible, but the external document should be shared with the membership before the end of the year, along with the membership engagement plans.

Follow-up

- The Secretariat will reach out to HR at Proteus to see their range/figures as well as legal technicalities and extensions for the position
- The Secretariat will draft a job description to send to the Committee for approval before submitting it to Proteus for a tentative salary scale.
- The suggestions made during the call will be incorporated into the workplan. A revised draft will be sent to the Committee for further comments
 - The secretariat will populate the work plan with more concrete activities.
- An external facing work plan document will be drafted and shared with the membership before the end of the year.
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3. Review of Consultants for SDG16 Toolkit Update

Discussion:



4. Partnership Updates

- a. Debrief from TAP Membership Call and next steps**
- b. Contribution to the UNDESA SDG16 Conference Background Paper**

Discussion:

The Secretariat provided the SC with an overview from the TAP Membership Call earlier this week. During the call, the secretariat and the SC co-chairs outlined tentative plans for membership engagement and clarified questions surrounding the membership refresh process. Not many concrete recommendations were made from colleagues, however, many members expressed a desire for lateral engagement within the network to facilitate partnerships and provide the added value of connecting members.

PRFT asked how many of the participants were members or partners. The secretariat will review the participants and provide the SC with a breakdown of members and partners. This will shape the decision to hold a partners call later this month.

TAP has been presented with the opportunity to contribute to the UNDESA SDG16 Conference Background paper ahead of HLPF 2021. The prep meeting is set to take place in Rome prior to HLPF. TAP can refer to two CSOs as case studies or the secretariat itself can find case studies for the paper rather than members.

Follow up

- The secretariat will review the participants and provide the SC with a breakdown of members and partners. This will shape the decision to hold a partners call later this month.
- The Secretariat will provide more information on the outcomes of the membership refresh process, which closed 11/16
- The Secretariat will also provide more information regarding the case study selection process for contributions to the UNDESA SDG16 Conference Paper.

5. Review of TAP Partner Applications

Discussion:

There has been one application to become a TAP Network Partner since the last call, from the International Legal Foundation. You can find ILF's application here:



ILF is an organization that has been engaged with TAP for the past few years, including as one of the lead advocates for the civil justice indicator for 16.3. They are a great organization, and have contributed significantly to TAP's advocacy resources previously, including TAP's advocacy materials around non-official data, and SDG16 indicators. Their commitment is very clear, succinct and relevant to TAP's work. We would recommend them for approval as TAP Partners.

Decision(s):

The Steering Committee moved to approve the International Legal Foundation as a TAP Partner.

6. AOB

The Secretariat reminded the Steering Committee the need to begin the process for the TAP Secretariat Staff Evaluations, as well as the rotation of the TAP SC co-chairs to be discussed at the next and last Steering Committee meeting of the year.