

TAP Network Steering Committee - Transition from 2018-2019 Steering Committee to 2020-2021 Steering Committee

Meeting Decisions

6 March 2020

Present:

- Mr. Peter van Sluijs, CSPPS
- Ms. Judith Kaulem, Poverty Forum Reduction Trust
- Ms. Florence Syevuo, SDG Kenya Forum
- Ms. Jean Scrimgeour, Accountability Lab
- Mr. John Romano, TAP Secretariat
- Ms. Elle Sweeney, TAP Secretariat

Absent:

- Ms. Jyotsna Mohan Signh
- Mr. Hideki Wakabayashi, ADA

Next meeting: 16 March 2020 (In-person)

Chairing Meeting: Mr. John Romano, TAP Secretariat

DECISIONS TAKEN FROM CONFERENCE CALL IN GREEN; FOLLOW-UP ITEMS IN BLUE

Agenda Items:

1. Review and Approval of the last Steering Committee Call Notes

Decisions: Approval of Decisions and Notes from TAP Network in-person Steering Committee on 14 February 2020.

2. Review of Draft TAP Network Strategic Plan

Discussion: The TAP Secretariat provided an overview of the Draft TAP Network Strategic Plan, including specifically some of the new parts added that the prior strategic plan. These include, for instance, sections such as “Defining the Challenge: A Contextual Analysis” and “Theory of Change: How we make an impact”.

It was noted that the strategic plan provides more in-depth information about the Network’s specific workstreams than in the prior strategic plan.

It was suggested that some of the written content be condensed into a visual design – for instance, the member engagement section. It was all suggested that some re-structuring of the content be considered in order to ensure that the main messages are coming through strongly.

Steering Committee members were asked to provide their additional comments and edits to this draft on the shared google document prior to the New York meeting on 19 March.

Follow-up:

- Steering Committee members to provide their additional comments and edits to this draft on the shared google document prior to the New York meeting on 19 March.

3. Discussion on TAP In-Person Steering Committee meeting

Discussion: The TAP Secretariat provided an overview of a number of shared documents for next week's in-person steering committee meeting, including the draft agenda, the budgeting template/scenarios, the 2020 workplan, and an overview/analysis of TAP Network capacity and challenges.

There are a few documents still forthcoming, including inputs on the strategic plan by the previous steering committee and a current staff time overview from the TAP Secretariat.

Other background documents will be provided prior to the meeting to help with preparation, including for instance the member engagement structure document for the member engagement portion of the agenda.

The Steering Committee members were asked to provide their inputs to the draft agenda as soon as possible in preparation for the meeting.

It was suggested that the prior Steering Committee provide an assessment of their priority workstreams in terms of the TAP Secretariat's staff capacity. The TAP Secretariat to reach out to the prior Steering Committee members to request their inputs on what workstreams should be prioritized.

The TAP Secretariat provided an overview of the logistical arrangements for the in-person Steering Committee meeting, which are largely set with the exception of finalizing Hideki's travel. The TAP Secretariat will provide information about the logistics of the in-person meeting today.

Follow-up:

- The Steering Committee members were asked to provide their inputs to the draft agenda as soon as possible in preparation for the meeting.
- The TAP Secretariat to provide other background documents prior to the in-person meeting.
- The TAP Secretariat to reach out to the prior Steering Committee members to request their inputs on what workstreams should be prioritized.
- The TAP Secretariat will provide information about the logistics of the in-person meeting today.

4. Partnership Updates

- a. Funding from SDG Action Campaign for TAP to attend Global Festival of Action (1-3 April 2020)**
- b. Update on Campaign for a Decade of Accountability for the SDGs**
- c. TAP Network proposals for HLPF "SDG Learning" Sessions**
 - i. Post-VNR Engagement - In partnership with UNDP and possibly UNDESA**
 - ii. SDG Accountability and Spotlight Reporting/Scorecards - in partnership with Action for Sustainable Development**
 - iii. SDG16+ Localization and Reporting - In partnership with the SDG16+ Localization Consortium and possibly other TAP Network Partners**
- d. Fundraising updates**
 - i. Switzerland**
 - ii. KOICA**

Discussion: The TAP Secretariat provided updates on current partnership opportunities.

The first item was on a funding opportunity for either Judith or Florence to attend the Global Festival of Action in Bonn, Germany. The meeting was supposed to take place in early April, however, the TAP Secretariat has just received a notice that the festival has been pushed back until June. As such, there is no longer an immediate need to make a decision on this item.

The first Decade of Accountability Core Group meeting will take place today after the Steering Committee Call. Steering Committee members are encouraged to participate in this if available.

The TAP Network has received numerous partnership requests for the HLPF SDG Learning Sessions, including for 1) Post-VNR Engagement with UNDP and possibly UNDESA, 2) SDG Accountability and Spotlight Reporting/Scorecards with Action for Sustainable Development (A4SD) and the Core Group of the Decade of Accountability, and 3) SDG16+ Localization and Reporting in partnership with the Localization Consortium and other partners.

The TAP Secretariat then provided a brief update on fundraising. A conversation was had with the Swiss last week and confirmed that there is a very strong possibility for long-term funding for TAP for large grants beginning next year and beyond. In the short term, the TAP Secretariat has also asked for smaller grants including for the Voices Campaign. The Swiss are looking into this now.

With KOICA, there is a similar situation. The funding proposal that TAP submitted will be considered for next year's funding cycle and the long-term prospects are very good. The TAP Secretariat has also requested that KOICA consider short-term funding particularly around spotlight reporting.

Accountability Lab suggested that she connect with the TAP Secretariat during the in-person meeting to discuss potential donor connections and leads. Accountability Lab also offered to send a fundraising template to the TAP Secretariat to consider utilizing going forward.

Follow-up:

- [Accountability Lab to send a fundraising template to the TAP Secretariat prior to the in-person Steering Committee meeting](#)

5. Review of TAP Partner Applications

Discussion: The TAP Secretariat noted that there have been two new partner applications since the last Steering Committee. The TAP Secretariat has reviewed these applications and provided the recommendation that Bareedo Platform be approved based on the content of their commitments but that Justice is Global not be approved due to insufficient information provided in its application. . It was decided and agreed by the Steering Committee to accept these decisions.

Decisions: The Steering Committee decided and agreed to accept the first Partner application and request additional information for the second a.

6. AOB

Discussion: The Program Officer of the TAP Network Secretariat announced that she would be moving on from this position due to an offer for another job opportunity. She expressed her gratitude the Network and noted that she would be staying on until 25 March to ensure a smooth transition.