

TAP Network Steering Committee - 2020-2021 Steering Committee

Meeting Decisions

16 November 2021 (rescheduled from November 10)

Present:

Mr. John Romano, TAP Secretariat
Ms. Linh Nguyen, ADA
Ms. Florence Syevuo, SDG Kenya Forum
Mr. Peter van Sluijs, CSPPS
Ms. Judith Kaulem, Poverty Reduction Forum Trust
Ms. Claudia Villalona, TAP Secretariat
Ms. Ellery Wong, TAP Secretariat

Next meeting:

December 1, 2021

Chairing Meeting:

Ms. Judith Kaulem, Poverty Reduction Forum Trust

DECISIONS TAKEN FROM CONFERENCE CALL IN GREEN; FOLLOW-UP ITEMS IN BLUE

Agenda Items: [📄 Agenda TAP_SC_ConfCall_10November2021](#)

1. Review and Approval of last Steering Committee Call Notes (5 minutes)
2. Update and Next Steps on TAP Steering Committee Nomination and Elections (20 minutes)
3. Review of TAP Partner Applications (10 minutes)
4. Review of TAP Secretariat 2022 Work Plan (15 minutes)
5. Review of Revised TAP Funding Guidelines and Capacity Strengthening Next Steps (10 minutes)
6. Partnership updates (5 minutes)
 - a. Update on fundraising planning
7. AOB

1. Review and Approval of last Steering Committee Call Notes

Discussion:

You can find the last Steering Committee Call notes from October 27, 2021 in the google doc here: [📄 2021-10-27_TAP Network Steering Committee ConfCall 27 October 2021](#)

DECISIONS: The Steering Committee moved to approve the call notes from October 27, 2021

2. Update and Next Steps on TAP Steering Committee Nomination and Elections

Discussion:

The Coordinator provided the Steering Committee the following updates on nominations so far (open for a little over two weeks so far) which can be accessed from the link below:

- **Link to all current Steering Committee nominations (updated in real-time):**
<https://www.surveymonkey.com/results/SM-HRWW9VX29/>

The coordinator noted that in previous election cycles, many partners wait until a few days before the deadline to submit their application. 3 out of the 5 applications so far are eligible all from the global south (the others are not partners). We need to focus on getting more nominations in quantity and quality. The deadline for nominations is a week from today on November 23rd. As discussed in the previous SC calls, the timeline, next steps and deadlines were decided as follows:

- Final Reminders of TAP Partner Applications before deadline: Tuesday, 8 November
- Monday, 1 November 2021: Sharing of 2022-2023 TAP Steering Committee Nomination Form: <https://www.surveymonkey.com/r/FXBZJ7H>
- Application Deadline for Nominations: Tuesday, 23 November 2021
- Final review of nominations by Steering Committee: Wednesday, 24 November 2021
- Voting: Wednesday 24 November - Friday 10 December

The potential options for outreach are as follows:

- Additional outreach and encouragement from the SC (reachout bilaterally skipping the secretariat)
- Change the ToR to allow the secretariat to perform outreach
- Extending the deadline another the week

SC members agreed to change the terms of reference to allow the Secretariat to engage in outreach. CSPPS suggested that the secretariat draft an email on behalf of the SC to encourage partners to nominate themselves and the importance of the SC as a participatory decision-making opportunity.

Another question on the voting process regarding the gender equality requirement in which at least one organization is led by a female representative. Accountability Lab as a carry over organization fits this requirement, should we keep it as a requirement regardless? The SC agreed to keep this as a requirement.

Next Steps:

- **Change the ToR to allow the Secretariat to engage in outreach and encourage partners to nominate themselves**
- **The Secretariat will draft an email on behalf of the SC co-chairs encouraging partners**
- **The Secretariat will provide periodic updates to the SC over the next week on nominations, after which the deadline can be extended as needed**

3. Review of TAP Partner Applications

Discussion:

To access all the following applications:

https://drive.google.com/drive/u/2/folders/1tCAW0vBgmFPXiOlbNHeEq8_mUd8G089

| <u>Organization & Application</u> | <u>Partner Feedback</u> | <u>Secretariat Recommendation</u> |
|---------------------------------------|-------------------------|-----------------------------------|
| | | |

| | | |
|---|-----------|--|
| Jendela Desa Indonesia | Favorable | Approve |
| Liberia's Corrupt Politicians | Mixed | Satisfactory Application, Steering Committee should review |
| SUSTAINABLE DEVELOPMENT COUNCIL | Negative | Ask for reapplication |
| Gatef organization | Negative | Ask for reapplication |

The Secretariat recommends that the Steering Committee move to approve Jendela Desa Indonesia as a Partner. While Liberia’s Corrupt Politicians has a satisfactory application, it was met with mixed feedback from partners. Therefore, the coordinator recommends the other three for reapplications.

There was concern that the recommended application did not have a strong enough link to SDG16+ However, partner applications can be related to SDG16+ and/or SDG Accountability. CSPPS clarified that those that have work related to either SDG16+ OR SDG Accountability should be able to make a stronger case linking their activities to TAP’s mission and the application should better reflect those links.

Next Steps:

- **The SC agreed to request a reapplication to all four of the applicant organizations**
 - **Indonesia Jendela would need a more concrete and specific commitment**
- **Secretariat will edit the Partner application so that applicants can clarify their links to specific SDG 16 targets and thematic areas around SDG Accountability**

4. Review of TAP Secretariat 2022 Work Plan

Discussion:

For your reference, you can find a first draft of a work plan for 2022 for the TAP Secretariat in the google doc here:

https://docs.google.com/document/d/1ZOsnQLyrg__JXBh21FopL2YG5kY5rmlweLA4fAOHaKs/edit?usp=sharing

A broad overview of the Secretariat’s objectives, workstreams and outcomes for 2022. Objectives and outcomes centered on continued membership engagement, capacity strengthening strategy, storytelling and knowledge sharing. The Secretariat asked the SC for feedback and comments and then details for timelines and deadlines.

Next Steps

- **The Secretariat will revise the work plan with the comments made by SC members, particularly in ensuring the outcomes/deliverables are as clear as possible with tentative timelines/deadlines**

5. Review of Revised TAP Funding Guidelines and Capacity Strengthening Next Steps

Discussion

The Secretariat revised and updated the following draft of the funding guidelines based on the SC's comments from the last call. For your reference, you can find a revised draft of the TAP Network Funding Guidelines here:

https://docs.google.com/document/d/1iCvMsU9KPV-sHepKUU-5KZPZoypch_th/edit?usp=sharing&oid=117975708890673030335&rtpof=true&sd=true

It also incorporated feedback in the revised "calls-for-proposals" of the two upcoming funding opportunities that we've outlined in the 2022 budget here, including:

- TAP National Capacity Strengthening Workshops:
<https://docs.google.com/document/d/14cvmh-Ua4F6Sf8GcgLKvLM2HR-Blof6H/edit?usp=sharing&oid=117975708890673030335&rtpof=true&sd=true>
- TAP "Innovation Fund"
<https://docs.google.com/document/d/1NW0R6cUXi1GvpibljzZ1aOB6pwo9Dn5C/edit?usp=sharing&oid=117975708890673030335&rtpof=true&sd=true>

There was some clarification on the funding guidelines proposed deadlines and window for review. Now, the next questions are when TAP releases these guidelines and call for proposals and how it is promoted. Either the application can be released before the holidays or after the holiday season in the first quarter of 2022, either way for at least a few months. This would allow the new SC to take ownership of the initiative.

Next Steps:

- **The Secretariat will develop a list of suggestions on timelines to be reviewed during the next call and work backwards**
- **Draft an application form for the call for proposals/funding opportunities for review**

6. Partnership Updates