

TAP Network Steering Committee - 2020-2021 Steering Committee

Meeting Decisions

1 December 2021

Present:

Mr. John Romano, TAP Secretariat
Ms. Linh Nguyen, ADA
Ms. Florence Syevuo, SDG Kenya Forum
Mr. Peter van Sluijs, CSPPS
Ms. Judith Kaulem, Poverty Reduction Forum Trust
Jean Scrimgeour, Accountability Lab
Ms. Claudia Villalona, TAP Secretariat
Ms. Ellery Wong, TAP Secretariat

Next meeting:

December 15, 2021

Chairing Meeting:

Jean Scrimgeour, Accountability Lab

DECISIONS TAKEN FROM CONFERENCE CALL IN GREEN; FOLLOW-UP ITEMS IN BLUE

Agenda Items: [📄 Agenda TAP_SC_ConfCall_1December2021](#)

1. Review and Approval of last Steering Committee Call Notes (5 minutes)
2. Overview of TAP Steering Committee Nominations and Next Steps (20 minutes)
3. Review of Updated 2022 TAP Secretariat Work Plan (10 minutes)
4. Review of Revised TAP Funding Guidelines and Capacity Strengthening Next Steps (10 minutes)
5. Transition to 2022-2023 TAP Steering Committee (10 minutes)
6. Partnership updates (5 minutes)
7. Review of TAP Partner Applications (5 minutes)
8. AOB

1. Review and Approval of last Steering Committee Call Notes

Discussion:

You can find the last Steering Committee Call notes from November 16, 2021 in the google doc here: [📄 2021-11-16_TAP Network Steering Committee ConfCall 16 November 2021](#)

DECISIONS: The Steering Committee moved to approve the call notes from November 16, 2021

2. Overview of TAP Steering Committee Nominations and Next Steps

Discussion:

The coordinator gave an update on the nomination process for the 2022-2023 TAP Steering Committee.

There have been a couple of organizations nominating in advance of the original deadline last week which you can find in blue below. Notably, CIVICUS has submitted a nomination for the Steering Committee. While CIVICUS is headquartered in South Africa (and therefore technically headquartered in a non-OECD country), the coordinator suggested that we categorize them in the “Global North” category. Given their global reach, network and profile, as well as their budget level, it would make sense to consider them in this category. It also helps us ensure that some of the great organizations that have nominated from the “Global South” are given ample opportunities to emerge from a process like this – from which the Steering Committee will ultimately benefit from.

In the absence of any other nominations currently from the Global North in addition to World Vision, they would both qualify automatically.

The next steps include sending the membership an individual survey monkey link through the listserv email. This leaves 9 days for voting, or push the deadline to Monday the 13th through the weekend if a few more days is necessary. The SC agreed to keep the current deadline as is.

In terms of feedback on the ballot form, it was suggested to shorten the instructions to be more concise.

List the global south organization first, where they are based and one sentence on the organization’s work/focus as well as a link to their partner page on the action platform. The secretariat will reach out to ineligible organizations and encourage them to become TAP Partners.

Link to all current Steering Committee nominations (updated in real-time):

<https://www.surveymonkey.com/results/SM-HRWW9VX29/>

Global South

- *NGO Federation of Nepal*
- *CSYM HUDUMA* Christian Spiritual Youth Ministry*
- *Justice Call for Rights and Development*
- *Pakistan Development Alliance*
- *Consolation East Africa (CEA)*
- *Society for Economic Empowerment and Entrepreneurship Development*
- *National Campaign for Sustainable Development Nepal*
- *Regional Centre for International Development Corporation (RCIDC)*
- *Centre Stratégique Pour Le Développement Durable (CSPDD)*
- *Civil Society Coalition on Sustainable Development Nigeria*

Global North

- *World Vision*
- *CIVICUS*

Sample Voting Ballot (updated as-of 11/28/21):

<https://www.surveymonkey.com/r/CLLPK3Y>

Next Steps:

- ***[Edit the ballot form with the SC comments and suggestions](#)***

- **Send the Voting link to the membership: Wednesday 1 December - Friday 10 December**

3. Review of Updated 2022 TAP Secretariat Work Plan

Discussion:

For your reference, you can find a first draft of a work plan for 2022 for the TAP Secretariat in the google doc here:

https://docs.google.com/document/d/1ZOsnQLYrq_JXBh21FopL2YG5kY5rmlweLA4fAOHaKs/edit?usp=sharing

The Secretariat shared a draft of the internal work plan for 2022, with revision from comments and feedback. As a living document that will be helpful for the Steering committee transition, the document has objectives, workstreams, activities, outcomes, point persons and tentative timelines.

Decisions:

The Steering Committee moved to approve the working work plan for 2022 as an internal document

Next Steps:

- **Going forward the Secretariat will eventually synthesize the document for external purposes to share with the membership in the new year.**

4. Review of Revised TAP Funding Guidelines and Capacity Strengthening Next Steps

Discussion:

For your reference, you can find a final draft of the **TAP Network Funding Guidelines** here:

https://docs.google.com/document/d/1iCvMsU9KPV-sHepKUU-5KZPZoypch_th/edit?usp=sharing&oid=117975708890673030335&rtpof=true&sd=true. You can also find final details and a draft of a “call for proposals” of the two upcoming funding opportunities that we’ve outlined in the 2022 budget here, including:

TAP National Capacity Strengthening Workshops:

- **Background:**
<https://docs.google.com/document/d/14cvmh-Ua4F6Sf8GcgLKvLM2HR-BIof6H/edit?usp=sharing&oid=117975708890673030335&rtpof=true&sd=true>
- **“Call-for-Proposals”:**
https://docs.google.com/document/d/16mOVm0tFdcS1lrHVR_B84tlAmArXAKZm/edit?usp=sharing&oid=117975708890673030335&rtpof=true&sd=true

TAP “Innovation Fund:

- **Background:**
<https://docs.google.com/document/d/1NW0R6cUXi1GvpibljzZ1aOB6pwo9Dn5C/edit?usp=sharing&oid=117975708890673030335&rtpof=true&sd=true>
- **“Call-for-Proposals”:**
https://docs.google.com/document/d/118PoO6Nv-B72XZft3T2hJUAcH_unFr47/edit?usp=sharing&oid=117975708890673030335&rtpof=true&sd=true

The SC continued its discussion of these initiatives and documents from the previous calls. The revised documents above have been updated to reflect comments and suggestions made by

the SC. The documents are in their final stage. The coordinator opened the discussion for the timeline going forward: to share these initiatives ahead of the holidays and keep it open early in the new year ending in Feb (giving partners two months to apply) or sharing now and ending the deadline earlier. The latter would leave more time to process applicants ahead of the spring and give time to realize activities ahead of HLPF. SC members suggested to announce the initiatives ahead of the holidays and have the deadline end before the end of February, likely Feb 11 or 12th.

Next steps

- **Finalize call for proposals and develop an application form for review**
 - **Have the documents and the application forms translated**
- **Announce the initiative to the membership by mid December**

5. Transition to 2022-2023 TAP Steering Committee

Discussion:

The timeline process following the voting process suggested is as follows:

- Handover note
- Joint meeting in January 2022
- Joint in-person meeting in March 2022

Next Steps

- **The secretariat will put together a technical handover note for review by the SC for the next committee. It will include thoughts on what workstreams should be prioritized.**