TAP Network Steering Committee

Meeting Decisions

14 December 2018

Present:	**Mr. Rukshana Nanayakkara, Transparency International**
	Ms. Coco Lammers, Namati
	Ms. Florence Syevuo, SDG Kenya Forum
	Mr. Zia Ur-Rehman, ADA
	Ms. Jyotsna Singh, ADA
	Mr. John Romano, TAP Secretariat
	Ms. Elle Sweeney, TAP Secretariat

Not Present: **Mr. Louis Busingye, HRFRA**

Next meeting: 11 January 2019

Chairing Meeting: **Mr. Zia Ur-Rehman, ADA**

DECISIONS TAKEN FROM CONFERENCE CALL IN GREEN; FOLLOW-UP ITEMS IN BLUE

Agenda Items:

1. **Review and approval of last Steering Committee call notes**

Decision: Approval of Decisions and Notes from TAP Network Steering Committee Call on 30 November 2018.

2. **Discussion on transition to Steering Committee co-chairs for 2019**

Discussion: It was suggested that the Steering Committee review the selection process for the Co-Chairs. It was decided amongst the Steering Committee members in early 2018 that Co-Chairs be rotated on a yearly basis, serving through the end of the year of 2018. It was noted that sitting Co-Chairs can put themselves forward to serve again. It was suggested that rather than replacing both Co-Chairs at the same time, for the purpose of continuity, it might be better to alternate rotations of the Global South and Global North Chairs. It was noted that the timing of rotations would need to be reassessed. **It was decided and agreed that the three Steering Committee Members of the Global South would connect offline to make a decision on the Co-Chair from the Global South.**

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Follow-Up:
- Steering Committee Members of the Global South to connect offline to make a decision on the Co-Chair from the Global South.

3. **Review of TAP Report to Hewlett Foundation**

Discussion: The TAP Coordinator provided a brief update on the narrative report around the outcomes of the grant proposal to Hewlett in 2017. This is a final report to the foundation as the grant will be coming to a close this year. It was noted that TAP did not meet its objectives on all indicators for the grant, due in part to changing circumstances, including the implementation of a new governance structure and the transition to a new Steering Committee meeting.

It was suggested that, in addition to having a list of the activities, outcome statements should be added to the report. It would also be beneficial to add a sentence or two on what this grant allowed TAP to achieve, i.e. the impact. **It was decided and agreed that the TAP Coordinator would add both of these ideas to the report.**

It was noted by the TAP Coordinator that, in regard to this report, Proteus was delayed in notifying the TAP Secretariat about the impending deadline.

Decisions:
- It was decided and agreed that the TAP Coordinator would add both outcome statements and a sentence or two on what this grant allowed TAP to achieve, i.e. the impact to the Hewlett Report.

Follow-Up:
- TAP Coordinator to add both outcome statements and a sentence or two on what this grant allowed TAP to achieve, i.e. the impact to the Hewlett Report.

4. **Partnerships updates (10 minutes)**

a) **Update on Global Alliance meeting**

Discussion: Coco noted that our main goal for the meeting was to call for some additional transparency and increased coordination around 2019 HLPF planning. It was noted that TAP proposed both items during the meeting and was generally met with positive feedback from the group. Nevertheless, it was suggested that these points continue to be pushed at future meetings, the next one being scheduled for Tuesday, January 15th, so as to continue to move

planning and coordination forward with the members of the Global Alliance, particularly in relation to the 2019 HLPFs.

b) Update on SDG16 "interlinkages" report

Discussion: The TAP Coordinator provided an update from the Steering Committee Meeting in Bangkok about putting together an SDG Interlinkages Report. It was noted that since the meetings, there has been a lack of interest by other colleagues in contributing to this report. As such, the full drafting would fall onto the shoulders of the TAP Secretariat, which would be quite a heavy lift. This report would be at least 16 pages and just provide a high-level overview of the interlinkages. A more in-depth analysis would take much more time and effort.

The Secretariat suggested that rather than a report of the interlinkages between all of the SDGs, a paper on the relationship and interlinkages between SDG16 and accountability around the 2030 Agenda (i.e. robust monitoring of the Agenda overall) may be a better subject to write on, especially given the importance of these two working streams in TAP's current advocacy work. It was suggested that examples and analysis of the interlinkages of the other SDGs could still be included in this advocacy paper. In addition, our partnership with A4SD and other partners to execute workshops for the SDG16 and accountability and the launch of our SDG Accountability Report make such an interlinkage report even more timely. **It was decided and agreed that the TAP Coordinator would distribute the final concept note for the national workshops to the Steering Committee for review.**

It was noted that ADA is currently working with ForUs to create a report on Goal 16 and suggested that TAP's SDG16/accountability paper be integrated into this report. It was also suggested that we consult other partners in this space to integrate other papers and reports being written on this project.

It was decided and agreed that the TAP Coordinator and Jyotsna from ADA would collaborate to put together a concept note around collaboration on a joint paper/report on SDG16 and its connection to other SDGs. It was also noted by SDG Kenya Forum that partners in Kenya have also expressed a lot of interest in identifying the interlinkages between SDG16 and the other SDGs. It was again suggested that collaboration with experts, especially in the long-term, on the creation of an in-depth report could be very beneficial. It was suggested that TAP look to solicit funders to finance the drafting of this SDG Interlinkages Report.

It was noted that, rather than having the 2019 HLPF reforms and 2019 UNGA as the deadline for the execution of this report, it may be more reasonable and more impactful to aim to have this report published by the 2020 UNGA, which will be the five-year anniversary of the adoption of the 2030 Agenda.

The TAP Coordinator noted that the following papers/reports are part of the Secretariat's workstreams in the coming months:

- Advocacy paper on the interlinkages between SDG16 and advocacy
- Advocacy paper on the HLPF reform
- Longer-term report on the Interlinkages between SDG16 and all of the other SDGs
- Assessments of the commitment from the TAP Partners, which may include an assessment of the civil society reports.

It was decided and agreed that the advocacy paper on the interlinkages between SDG16 and accountability should be published around April/May, coinciding with the launch of the SDG Accountability Handbook, prior to the 2019 HLPF. It was decided and agreed that the TAP Secretariat would put together a workplan for this new advocacy paper for the Steering Committee prior to the next call at the beginning for the year.

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- It was decided and agreed that the TAP Coordinator would distribute the final concept note for the national workshops to the Steering Committee for review.
- It was decided and agreed that the TAP Coordinator and Jyotsna from ADA would collaborate to put together a concept note around collaboration on a joint paper/report on SDG16 and its connection to other SDGs.
- It was decided and agreed that the advocacy paper on the interlinkages between SDG16 and accountability should be published around April/May, coinciding with the launch of the SDG Accountability Handbook, prior to the 2019 HLPF.
- It was decided and agreed that the TAP Secretariat would put together a workplan for the new advocacy paper for the Steering Committee prior to the next call at the beginning for the year.

Follow-Up:
- TAP Coordinator to distribute the final concept note for the national workshops to the Steering Committee for review.
- TAP Coordinator and Jyotsna from ADA to collaborate to put together a concept note around collaboration on a joint paper/report on SDG16 and its connection to other SDGs.
- TAP Secretariat to put together a workplan for the new advocacy paper for the Steering Committee prior to the next call at the beginning for the year.

c) Update on fundraising call with Proteus Fund

Discussion: The TAP Coordinator noted that he had a productive fundraising planning call with Proteus and, from this, developed a strong action plan which the Secretariat will begin to execute in the coming weeks and months.

d) £2 Voluntary Funding Contribution from TAP Partner

Discussion: The TAP Coordinator noted that one TAP Partner has contributed a voluntary contribution to TAP. **It was decided and agreed that the Steering Committee would have a discussion at the next call regarding other opportunities to solicit funds from our Network going forward. It was also agreed that during this discussion, the Steering Committee would determine how these funds would be allocated.**

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5. **Review of TAP Network Partner applications (5 minutes)**

Discussion: The TAP Coordinator noted that there has only been one application since the last Steering Committee. It was noted that more information is needed from this organization before it is approved.

6. **AOB**

Discussion: It was decided and agreed that an update on the SDG Accountability Handbook would be added to the agenda for the next Steering Committee call.

It was also decided and agreed that a discussion about adding a standing agenda item for HLPF Planning, particularly around the digital story-telling event and civil society commitments, would be added to the agenda as well.

The TAP Coordinator provided a brief update regarding the Accountability Handbook, noting the final draft would be ready by Monday, December 17th. The next steps would then be to finalize the case studies and then the design of the document by the end of January, with the aim of publishing the Handbook by February or the beginning of March. It was noted that the Steering Committee will be expected the review the final Handbook, with case studies, by the middle of January.

It was decided and agreed that the deadline for the Survey would be extended to January 10th.

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