

Date: 31 January 2024

Present: Mr. John Romano, TAP Secretariat
Ms. Elena Marmo, TAP Secretariat
Ms. Jesselina Rana, CIVICUS
Mr. Jay Hung, Asia Development Alliance
Ms. Megan Corrado, Alliance for Peace
Ms. Mojisola Akinsanya, WOPEGEE
Mr. Abdul Tejan-Cole, ACE-AJ
Ms. Arelys Bellorini, World Vision

Chairing Meeting Mr. John Romano, TAP Secretariat

Next meeting TBC - will be chaired by ACE-AJ or AfP

DECISIONS TAKEN FROM CONFERENCE CALL IN GREEN; FOLLOW UP ITEMS IN BLUE

AGENDA:

1. Review of notes and decisions from last Steering Committee call (5 minutes)
2. Discussion on TAP Steering Committee co-chairs for 2024 (5 minutes)
3. Update on grant renewals and fundraising (15 minutes)
4. Review and approval of 2024-2025 TAP Steering Committee Terms of Reference (10 minutes)
5. Reviewing draft 2024 Work Plan Overview and planning/next steps (10 minutes)
6. Partnership Updates (10 minutes)
 - a. Debrief from Partnership Forum event
 - b. Planning for Fragility Forum and CSW, and advocacy
7. Scheduling regular TAP Steering Committee calls (5 minutes)
8. AOB (5 minutes)

1. Review of notes & decisions from last SC call (5 minutes)

ACTION: Steering Committee moved to approve the notes from the last meeting.

2. Discussion on TAP Steering Committee co-chairs for 2024 (5 minutes)

ACTION: Steering Committee moved to approve ACE-AJ and Alliance for Peacebuilding as co-chairs for the 2024 year.

3. Update on grant renewals and fundraising (15 minutes)

The Secretariat presented an update from donors, including the next steps for the Secretariat to prepare a draft proposal and budget and share with the Steering Committee before sending it to one donor which has confirmed their support for 2024-2025. Additionally, the Secretariat will be meeting with an additional donor in the weeks to come to discuss additional funding.

FOLLOW UP: Secretariat will prepare a draft funding proposal to share with Steering Committee members.

4. **Review and approval of 2024-2025 TAP Steering Committee Terms of Reference (10 minutes)**

The Secretariat presented the Terms of Reference and solicited feedback from Steering Committee members, no feedback was presented but this agenda item will remain open until the next meeting.

FOLLOW UP: Steering Committee members should review the Terms of Reference and come to the next meeting with any questions or feedback so that they may be approved.

5. **Reviewing draft 2024 Work Plan Overview and planning/next steps (10 minutes)**

The Secretariat presented the 2024 Work Plan Overview to offer a snapshot of TAP Network goals and objectives for the year.

FOLLOW UP: Steering Committee members should review the 2024 Workplan and come to the next meeting with any questions or feedback so that they may be approved.

6. **Debrief from Partnership Forum event & Looking Ahead**

The Secretariat discussed a recap of the 2024 ECOSOC Partnership Forum, including a TAP Network side event and an opportunity for Abdul Tejan-Cole of ACE-AJ to speak during the SDG16 Action Segment. The Secretariat also discussed upcoming events including the Fragility Forum, the ECOSOC/HLPF Review process, and the Commission on the Status of Women.

The Secretariat and Steering Committee discussed upcoming plans for forthcoming events and opportunities to leverage the expertise and connections of the Steering Committee in addition to amplifying the SDG16Now Campaign.

ACTION: Secretariat to share additional details for engagements in the coming weeks

7. **Scheduling regular TAP Steering Committee calls (5 minutes)**

FOLLOW UP: The Secretariat will generate a doodle poll to identify a recurring day/time for bi-weekly meetings.

8. **AOB (5 minutes)**