TAP Network Steering Committee

Meeting Decisions

4 April 2018

Present:	**Mr. Louis Busingye, HRFRA**
	Mr. Rukshana Nanayakkara, Transparency International
	Ms. Hellen Malinga Apila, SDG Kenya Forum
	Ms. Coco Lammers, Namati
	Mr. John Romano, TAP Secretariat
	Not Present:
	Mr. Zia Ur-Rehman, ADA

Next meeting: Friday, 20 April 2018

Chairing Meeting: Mr. Rukshana Nanayakkara, Transparency International

DECISIONS TAKEN FROM CONFERENCE CALL IN GREEN; FOLLOW-UP ITEMS IN BLUE

Agenda Items:

1. **Review and approval of last Steering Committee meeting notes**

Decision: Approval of Decisions and Notes from TAP Network in-person Steering Committee on 4-5 March 2018.

2. **Partnerships updates**

Discussion: The TAP Coordinator provided an update on some recent discussions regarding partnerships and fundraising, including a recent meeting of the 3 Member States-led SDG16 initiatives, a potential meeting with the Mott Foundation in April, and meetings with GIZ in Tbilisi for the Partners for Review meeting on 11-12 April.

3. **Review of Revised TAP Budget**

Discussion: The TAP Coordinator outlined some suggested revisions that would need to be made to the TAP Network budget, which had been over-allocated during the in-person Steering Committee meeting due to a clerical error. It was noted that the co-chairs had reviewed these revisions in advance of the Steering Committee call, and decided that it was necessary to take these revisions for review and approval by the entire Steering Committee. It was noted that any revisions to the budget would not impact on TAP's strategy or approach to any of the priorities outlined in the Nairobi meeting, and the Steering Committee approved the revised budget accordingly.

Decision: Approval of revised TAP Network budget.

4. Review of Draft of TAP Membership Structure Document

Discussion: The TAP Coordinator provided a brief overview of the TAP Network Engagement Structures document, which Steering Committee members had reviewed prior to the call. A question was raised about how TAP handles reputational risks and accountability for Partners that do not fulfill their commitments or operate in ways that run counter to TAP's principles. It was discussed and agreed that the document should include information regarding principles that Partners are expected to adhere to for accountability purposes, and managing this reputational risk. It was also noted that it would be helpful to outline some of the structures that were mentioned in this document as "benefits" of becoming a TAP Network Partner, including thematic working groups, regional working groups, voluntary contributions, etc. It was noted that a clearer organizational chart should also be developed for a new draft. Steering Committee members agreed to provide one final review of the documents, before it was publicized by the TAP Secretariat the following week.

Follow-up: TAP Secretariat to revise TAP Membership Engagement Structures document by end of the week, for final review by Steering Committee, and subsequent publication.

5. Review of ToR for TAP Regional Focal Points

Discussion: The TAP Coordinator provided a brief overview of the TAP Regional Focal Points ToR, which the Steering Committee had reviewed prior to the call. Generally, TAP Steering Committee members were satisfied with this document, with a few comments regarding needing flexibility in the outcomes expected from these focal points, due to potential time and resource constraints. The initial term of service for these Regional Focal Points was also discussed, with all Steering Committee members in agreement that the initial term should be served until 31 December 2018, with the possibility of extension based on availability of funding and performance of each respective focal point.

Follow-up: TAP Secretariat to revise Regional Focal Points ToR document by end of the week, for final review by Steering Committee, and subsequent publication.

6. TAP office space update

Discussion: The TAP Coordinator provided a brief update to the Steering Committee regarding the office space situation, as there is currently no availability in the WeWork spaces identified previously.

7. AOB

Discussion: The TAP Steering Committee discussed recent emails from TAP Members on the TAP listserv, regarding the publication of WEF videos on a UN website. Steering Committee members agreed to have the co-chairs follow-up bilaterally with these colleagues, to outline potential opportunities for them to voice their concerns going forward. The Steering

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Committee then discussed how to respond to such inquiries in the future. It was agreed that any TAP Partners can work on this together with other interested Partners through potential working groups on various topics, and that any such opportunities presented by Partners should be discussed by the Steering Committee on during their calls. It was also agreed that Regional Focal Points could also help take up some of these requests as well. It was noted that the co-chairs will respond bilaterally to this particular inquiry, and will send an email to the entire TAP Network which will encourage them to come directly to the co-chairs and TAP Coordinator bilaterally to propose any work like this going forward, instead of posting it to the TAP listserv. It was also decided that the code of conduct for the TAP listserv should also be included on the TAP Network Membership Engagement Structures document as well.