

TAP Network Steering Committee

Meeting Decisions

4 November, 2016

Present:

- Mr. Savio Carvalho, Amnesty International
- Mr. Bonian Golmohammadi, WFUNA
- Ms. Mari Ullmann, WFUNA
- Ms. Arelys Bellorini, World Vision
- Mr. Mr. Zia Ur-Rehman, ADA
- Mr. Louis Busingye, HRFRA
- Mr. John Romano, TAP Secretariat

Next meetings: TBD

Chairing Meeting: Mr. Savio Carvalho

DECISIONS TAKEN FROM CONFERENCE CALL IN GREEN; FOLLOW-UP ITEMS IN BLUE

Agenda Items:

1. Approval of last Steering Committee Call Decisions (5 minutes)

Decision: Approval of last TAP Steering Committee call decisions from 5 October.

2. Update on discussion with current TAP donors (10 minutes)

Follow-up: TAP Secretariat to put together list of potential donors/fundraising targets for TAP, for TAP Steering Committee to contribute inputs.

Follow-up: Louis to send information to TAP Secretariat on call for proposals from European Commission.

3. Review and discussion on TAP Hosting (30 minutes)

Decision: Launch open process for exploring alternative hosts/fiscal agents for TAP within the entire Network.

Follow-up: TAP Secretariat to update and elaborate on current criteria for hosts/fiscal agents and send to Steering Committee for review.

Follow-up: TAP Secretariat and WFUNA to draft initial email and questionnaire for TAP hosting open process, and share with Steering Committee for final review.

Follow-up: TAP Steering Committee co-chairs to launch TAP hosting open process, which will be opened for two weeks.

4. Update on status of TAP Voluntary Contributions from Steering Committee Members and next steps (5 minutes)

Follow-up: Louis and Zia to confirm voluntary funding contribution amounts next week (week of 7 November).

Follow-up: TAP Secretariat to draft email for TAP Steering Committee members to follow-up with TAP Members on voluntary contributions.

5. Approval of funding support for TAP activities around OGP Summit (5 minutes)

Decisions: Approval of mobilizing up to \$1,000 for TAP data for accountability workshop around OGP Summit, and Approval of travel for TAP Coordinator.

Follow-up: TAP Secretariat to share concept note and participant list for OGP data workshop. (Link below)

<https://docs.google.com/document/d/1uUptPWWbfO2yl056knkDAZWVg7vOcOhcufuCq6q2Fww/edit>

6. Update/discussion on Goal 16 Toolkit Workshops (20 minutes)

Discussion: TAP Secretariat updated the Steering Committee on the status of up to 8 potential national-level workshops in various countries. Workshops in Kenya and Jordan are already currently being planned, and potential for hosting workshops in Malaysia and Japan with ADA is currently being explored.

7. Update on current TAP Logframe and budget and priorities for remainder of grant period (to February 2017) (20 minutes)

Agenda item deferred to next TAP Steering Committee Call.

8. AOB

Discussion: The Steering Committee discussed the need to begin conserving current TAP funding to help cover any potential funding shortfall for 2017. This sentiment was shared by all Steering Committee Members. This will need to be explored further during the next TAP Steering Committee call, where current priorities, budget and activities will be discussed.

Follow-up: WFUNA and TAP Secretariat to reach out to current donors to submit a no-cost extension inquiry, to seek approval from donors to utilize funds past the grant expiration dates in January and February.

Follow-up: TAP Secretariat to schedule final 2 calls with TAP Steering Committee before holiday break ASAP.