TAP Network Steering Committee

13 December 2019

Present:	**Mr. Jordan Street, Saferworld**
	Ms. Stacey Cram, Namati
	Ms. Jyotsna Mohan-Singh, ADA
	Mr. John Romano, TAP Secretariat
	Ms. Elle Sweeney, TAP Secretariat

Not Present:	**Ms. Florence Syevuo, SDG Kenya Forum**
	Mr. Brenda Kayitesi, HRFRA
	Mr. Zia Ur-Rahman, ADA

Next meeting:	20 December 2019

Chairing Meeting:	**Ms. Stacey Cram**

DECISIONS TAKEN FROM CONFERENCE CALL IN GREEN; FOLLOW-UP ITEMS IN BLUE

Agenda Items:

1. **Review and approval of last Steering Committee call notes**

Decision: Approval of Decisions and Notes from TAP Network in-person Steering Committee on 11 October 2019.

2. **Update on TAP Steering Committee Nominations and Elections (10 minutes)**

Discussion: The election period is open. We received a couple nominations that were not eligible due to either 1) non-Partner status or 2) insufficient information in the application. These nominees were notified in advance of the opening of the ballots.

Once the election closes on Wednesday 11 December 2019, at which point Steering Committee Member, Stacey Cram, will independently review the results of the elections following the Secretariat's review and the winners and Network will be notified of the outcomes.

Assuming that there is no need for additional run-off ballots after this round of voting, the current TAP Steering Committee will verify voting tallies after midnight on 11 December, and the results of the election will be announced on Thursday, 12 December 2019

This 2020-2021 TAP Network Steering Committee will then take up their mandate starting on 1 January 2020, with a brief transition period after election results are announced. This transition period will include a detailed handover note from the current Steering Committee, and an in-person meeting for the 2020-2021 TAP Steering Committee likely in late January 2020.

3. **Transition to next TAP Steering Committee (10 minutes)**
   a. **Handover note from TAP Steering Committee**
   b. **Departing/Transition email from current TAP Steering Committee**
   c. **2019 TAP Consultation Synthesis Report**
   d. **Preparation for in-person TAP Steering Committee meeting – Kathmandu**

Discussion: The Coordinator provided a brief overview of the handover procedures from previous year's and how the process will take place during the transition this year. This will include the drafting of a handout note to the new Steering Committee and departure email to the Network drafted by the Secretariat on behalf of the current Steering Committee. The emails and handover notes will be sent after the holidays.

A synthesis report from the most recent consultation will be put together by the Secretariat for the new Steering Committee over the holiday break and during the first half of the January prior to the Kathmandu Steering Committee meeting, which will take place tentatively the third week of February to coincide with ADA's Kathmandu Democracy Forum.

ADA has offered to host and provide funding to the new Steering Committee to host their first in-person meeting in Kathmandu during the third week of February (TBC). At this meeting, the new Steering Committee will review the synthesis report, handover note, and other materials, and will put together the new strategic plan for the new year.

4. **Partnerships and Fundraising updates (15 minutes)**
   a. **Proposal to Switzerland**

Discussion: TAP has been having conversations with the Swiss for a number of months now, including with the team that works on the 2030 Agenda more broadly. This colleague is interested in tentatively funding the Decade of Accountability work. At the same time, TAP is having conversations with the team working on SDG16 more specifically. In coordination with the SDG lead, this colleague has tentatively committed funding to also support our SDG16-specific work via the SDG team. This funding, if secured, would be for next year. The Secretariat does not have clear details on timeline at this point.

The Secretariat is putting together a proposal with a budget now and will send to the Steering Committee for approval prior to the end of the year and its submission to the Swiss.

   b. **Proposal to KOICA**

Discussion: The TAP Secretariat and two steering committee members (ADA and Saferworld) met with the VP of KOICA in Dili, per KOICA's request. KOICA seemed very keen to support civil society's SDG16+ implementation and monitoring work. It will likely not be a large amount – roughly between $50k-70k

The Secretariat is putting together a proposal with a budget now and will send to the Steering Committee for approval prior to the end of the year and its submission to the Koreans.

c. UNDP

Discussion: TAP is in the procurement phase for a partnership with UNDP to create a *Post-VNR Guidance for SDG16* and corresponding national workshops to pilot the guidance. The project includes a $60k budget and work through 31 March 2020.

d. CSPPS

Discussion: CSPPS has confirmed and is in the process of transferring a $20k grant to the Secretariat to complete follow-up work around the national workshops TAP hosted with CSPPS in 2019.

e. TAP invitation to serve on advisory board of UNDEF

Discussion: TAP has been approached by UNDEF to be nominated to their advisory board. TAP has tentatively confirmed our interest in this opportunity. It was noted that should TAP be chosen to serve on the advisory board, current TAP Steering Committee members would not be eligible for funding during our service period.

f. SDG16+ Localization Consortium

Discussion: The consortium is moving forward in a positive manner, however, conversations around the fundraising strategy have raised a few questions about approach, particularly with regard to the current opportunities with the Swiss and the Koreans i.e. expectations around fundraising for the consortium's work vs. individual organizations. At this time, TAP plans to submit one proposal on behalf of our Network to both funders at this time, with references to our localization work but not explicitly with regard to the consortium.

g. Others

5. **Updates on TAP activities and opportunities (15 minutes)**
   a. **16+ Forum Annual Showcase**
   b. **Partners for Review Meeting - Hanoi**
   c. **RightsCon**

Discussion: Namati suggested that TAP consider participating in the RightsCon (9-12 June, in Costa Rica), as it seems like a space that could benefit from more input from the SDG community. Given the experience in Dili, too, it could be a good opportunity for learning for the SDG16 community.

The calls for proposal is open now and closes early January 2020. Namati plans to submit its own proposal for the conference on the topic of legal identities. The TAP Secretariat suggested considering engaging around SDG16+ specifically, either independently or alongside Namati, or around the Decade of Accountability, specifically given the timing alignment with the HLPF. There is an opportunity to submit multiple proposals, too.

A discussion around potential topics and partnerships will take place next week.

6. **Review of TAP Network Partner applications (5 minutes)**

Discussion: Decisions on new Partner applications deferred to next week.

7. **AOB**