

TAP Network Steering Committee 2022 - 2023

8 December 2023

Present:

- Ms. Cheri-Leigh Erasmus, Accountability Lab**
- Ms. Olabisi Mekwuye, Civil Society Coalition on Sustainable Development**
- Ms. Bridged Faida, Consolation East Africa**
- Ms. Arelys Bellorini, World Vision**
- Mr. Mandeep Tiwana, CIVICUS**
- Mr. John Romano, TAP Secretariat**
- Ms. Elena Marmo, TAP Secretariat**

Chairing Meeting **MM. Cheri-Leigh Erasmus, Accountability Lab**

Next meeting **15 December to be chaired by Mr. Peter van Sluijs, CSPPS**

[DECISIONS TAKEN FROM CONFERENCE CALL IN GREEN; FOLLOW UP ITEMS IN BLUE](#)

Agenda:

1. Review of notes and decisions from last Steering Committee call
2. Discussion and update on TAP Steering Committee elections (10 minutes)
3. Discussion on transition to 2024-2025 TAP Steering Committee and review of Draft Handover Note (15 minutes)
4. Update on work planning and budget for 2024 (10 minutes)
5. Partnership updates (10 minutes)
6. AOB

Notes:

1. Review of notes and decisions from last Steering Committee call

You can find the notes from the last Steering Committee call on 16 November 2023 in the google doc here:

https://docs.google.com/document/d/1djSqDEGS1mA9pnekp7deahr_0pwnBEz3GMgjFi6WJT4/edit?usp=sharing

DECISION: The TAP Steering Committee approved the notes from the last Steering Committee call from November 16, 2023

2. Partnership updates (10 minutes)

TAP Secretariat provided an update on grant renewals and fundraising, noting that the Secretariat is working with existing donors, and has secured confirmation from one donor that they will provide funding, though less than the prior year. There are other opportunities for fundraising as well, including some donors on a short-list identified by the TAP Secretariat and the Fundraising subcommittee of the Steering Committee.

The Steering Committee raised it should be discussed what activities the TAP Network can accomplish in the coming year given funding constraints while also exploring what new donors might be worth connecting with.

Members of the Steering Committee also recommended contacting the TAP Network membership for voluntary organizational contributions to the budget and contacting a more targeted outreach to select partners for guidance and support connecting to other donors.

3. Update on work planning and budget for 2024 (10 minutes)

The TAP Secretariat provided a revised budget for 2024 with the Steering Committee based on current anticipated funding for the year.

4. Discussion and update on TAP Steering Committee elections (10 minutes)

The TAP Secretariat provided an update on the elections, noting that no one has reported issues with the ballot and votes are coming in. The TAP Secretariat will send several reminders to complete their votes. The only requirement will be for the Co-chairs to review the ballot results

5. Discussion on transition to 2024-2025 TAP Steering Committee and review of Draft Handover Note (15 minutes)

The TAP Secretariat has prepared a draft of a Handover Note for the incoming Steering Committee for the existing Steering Committee to review. There will be discussions after the election to define dates for joint board meetings in the new year.

FOLLOW UP: Steering Committee members will review the Handover Note and it will be finalized by the next meeting.

7. AOB

The Steering Committee discussed sending an end-of-year update to the membership.

FOLLOW UP: The TAP Secretariat will draft a message on behalf of the Steering Committee

FOLLOW UP: The TAP Secretariat will prepare a doodle poll to identify a date for the final meeting of the year to share with the Steering Committee.