



Transparency, Accountability
& Participation in Post-2015

TAP Network Steering Committee

Meeting Minutes

October 7, 2015

Present: Mr. Louis Busingye, Human Rights First Rwanda Association
Ms. Fiona Bradley, The International Federation of Library Associations and Institutions (IFLA)
Mr. Bonian Golmohammadi, WFUNA
Ms. Amanda Lundy, Plan International
Mr. Liam Kincaid, TAP Network Deputy-Coordinator
Mr. John Romano, TAP Network Coordinator

Next meeting: October 22, 2015

Chairing Meeting: Mr. Bonian Golmohammadi, WFUNA

Unable to attend conference call: Mr. Paul Divakar, National Campaign on Dalit Human Rights

DECISIONS TAKEN FROM CONFERENCE CALL:

Agenda Item 1: Approval of last meeting's minutes

Decision Item 1: **Approval** for TAP Network Steering Committee Conference Call minutes made on 10 September 2015.

Agenda Item 2: Review of consultant shortlist for Goal 16 Toolkit and next steps

Decision Item 2.1: **Approval** of short-listed candidates to be interviewed by the TAP Network Coordinators.

- Charmaine Pamela Rodrigues
- Maribel Ullmann

Decision 2.2: Approval of Bonian Golmohammadi and TAP Coordinators to interview shortlisted candidates

Agenda Item 3: Review of questions for TAP Network Survey

Decision Item 3: **Approval** to take decision on the TAP Network Survey by Per Capsulam.

Follow-Up Actions:

- TAP Coordinators to send out Decisions from conference call.
- TAP Coordinators to request follow-up information from short-listed candidates for the Goal 16 toolkit consultant.
 - Request information on work-plan, timeline, budget, relevant toolkits written.
- TAP Coordinators to draft interview questions for the short-listed candidates for the Goal 16 toolkit consultant to be approved by the Steering Committee.
- TAP Coordinators send Google doc to the Steering Committee to make comments and edit TAP Network Survey questions.
 - **Tentative Timeline:**
 - **22 October 2015 (at the latest) – Finalize survey.**
 - **23 October 2015 (at the latest) – Send out survey to the TAP Network.**
 - **06 November 2015 – End of survey response.**
- TAP Coordinators to put on the next agenda approval for Steering Committee to schedule regular meetings.
- TAP Coordinators to put on the next agenda drafting proposal for a renewed grant for the TAP Network.